

- d) Supervisors of Young Handlers less than 16 years old are to ensure that reasonable precautions are taken to ensure the safety of their charges and the animals involved in the classes.
- e) If an animal is seen to be loose within the livestock rings, all safety barriers are to be closed immediately to prevent its escape into the Showground.
- f) Horses moving between the warm-up area and the Main Ring are to use the walkways provided.
- g) Parents and guardians of young riders and handlers are reminded that they are solely responsible for their safety and well-being of their charges.

11. VETERINARY SERVICES

The services of local veterinary practices will be on call throughout the day. The vet on duty will be in radio contact with the Secretary's Tent.

12. TRADE EXHIBITORS AND DISPLAYS ETC.

- a) All Trade exhibitors are reminded of the regulations with regard to exhibiting, the acceptance of which is a condition of exhibiting at the Show, as stated in the Trade Stand Regulations.
- b) Exhibitors are solely responsible for the exhibits on their trade stands during the set-up and break-down periods as well as on Show Day. Particular care should be taken if moving machinery forms part of a display, that no danger can befall anyone visiting or working on the stand and that all legislation with regard to safety practices are complied with. All operators of machinery are to be competent and trained in the use of such machinery. Furthermore, any paths, slabs etc. should be installed so as to avoid creating 'slip or trip' hazards and any item presenting a laceration risk should have appropriate guards in place.
- c) Exhibitors of machinery are strongly advised to provide supports when arms etc. are in a raised position.
- d) Suitable screens or barriers are to be provided for working demonstrations.
- e) Exhibitors are asked to ensure that all staff are made aware of the contents of these notes.
- f) Exhibitors are asked to take reasonable precautions with regard to the use and storage of liquefied petroleum gas.
- g) Exhibitors must have fire extinguishers available on their stands that should be compatible with the type of items and equipment on show. Staff should be trained how to use the extinguishers.

13. ACCIDENTS

All accidents are to be notified immediately to the Secretary's Office.

14. SHOW STEWARDS

- a) A large number of Stewards will be on duty on Show Day and during the build-up and break-down period who will be able to give assistance to those exhibiting at or visiting the show.
- b) Stewards will accompany Livestock during the Grand Parade.
- c) Stewards will be aware of actions required in the event of a hazardous occurrence and will have contact with the Show Secretary.

Many of the Show Officials will be linked by radios or phones to enable fast communication.



NORTH DEVON AGRICULTURAL SOCIETY **SAFETY POLICY**

The Showground:
Umberleigh Barton Farm
Umberleigh
Devon EX37 9DX

Office Telephone: 01769 573852

Email showsecretary@northdevonshow.com
www.northdevonshow.com

NORTH DEVON SHOW 2018

1. STATEMENT

It is the North Devon Agricultural Society's policy that an environment will be created and maintained that is both safe and healthy for the benefit of all its Members, Participants and the Public.

The Society will conduct its undertakings in such a way as to ensure, in so far as is reasonable, to ensure that persons who may be affected by its activities are not exposed to risks to their health and safety.

The Society will bring to the notice of all concerned – exhibitors, caterers and staff, their duty to co-operate with the Society to ensure so far as is reasonable that this policy is effective, and to offer all the necessary assistance to ensure the safety of all persons.

The Society is committed to the implementation of the Health and Safety at Work Act 1974, the management of the Health and Safety at Work Regulations 1992 and all other Acts or Regulations that may from time to time apply, together with the amendments that may occur. The Society actively seeks and requires the co-operation of all Members, Participants, Exhibitors and the Public for the commitment to the same.

This safety policy shall be revised and updated as required, a copy of the entire H & S Manual can be obtained from the office at South Molton.

Theresa Soanes
Show Secretary

Show Office: 15 George Arcade, South Molton, Devon, EX36 3AB

2. RESPONSIBILITIES

The Society Secretary

The Secretary shall have overall responsibility for all aspects of Health and Safety and requires everybody under her control to be familiar with the Society's Safety Policy and all pertinent rules and codes of practice. She is responsible for the supervision of the Health and Safety Policy within the Society's Office and Show Ground, and will work in conjunction with her advisors.

The Showyard Director and the Senior Stewards.

The Showyard Director and the Senior Stewards will assist with the implementation and enforcement of the Safety Policy during the show periods.

Exhibitors

All Exhibitors must take reasonable care for the health and safety of themselves and all other persons who may be affected by their acts and omissions.

No exhibitor shall improperly use or interfere with, any equipment provided by the Society in the interests of health and safety.

All exhibitors must note the Management of Health and Safety at Work Regulations 1992, that requires the co-operation and co-ordination between exhibitors and the Society, in so far as the requirements on both to carry out adequate Risk Assessments covering the work to be undertaken.

Any misconduct or abuse of the Health and Safety regulations will be dealt with by the Secretary and may result in immediate exclusion from the Showground.

The following procedures outline the arrangements adopted by the North Devon Agricultural Society with regard to the safety of visitors and exhibitors and those working at the North Devon Showground during the period of the Show.

3. SECRETARY'S OFFICE

- a) Show Day. The Secretary's tent is situated on the western side of the Main Ring; this is the administrative centre of the Show and assistance can always be found there. The office is open throughout Show Day.
- b) Prior to Show Day. The Site Office in the East Gate 1 field is the centre for show administration in the period leading up to Show Day and assistance should be sought from the Showyard Director or his assistants.
- c) If the required assistance is not available the Show Office should be contacted on 01769 573852.

4. HAZARDOUS OCCURRENCES

- a) The Showground is an open field prior to the build-up to Show Day and has no permanent structures that may become dangerous in the event of a hazardous occurrence. Consequently, the safety areas involved would be smaller than for brick constructions.
- b) The Showground has been planned in such a way as to allow safety lanes behind the main marquee line and all trade rows are kept short and widely spaced. This arrangement will allow easy egress from all marquees and avoid congestion.
- c) Therefore all persons discovering or being alerted to a hazardous occurrence are to follow the directions given to them by Society Stewards; these instructions will be to move away from the scene and to move outwards towards the perimeter of the Show site.

d) The Safety Services will assemble at a convenient point on the Showground that will allow easy access to surrounding roads and a landing area for rescue helicopters. The area will be cordoned off to avoid unnecessary congestion. These co-ordinates will be given to the appropriate authorities by the Secretariat prior to Show Day.

5. FIRST AID

The first aid posts will be manned by the British Red Cross and will be located in easily identifiable positions. The Main post will be sited at the main ring, with a secondary post at the Tarka Ring. Ambulances will be in attendance and there will be a radio link between the Secretary's Tent and the Main Post.

6. POLICE

There will be Police present at the Show and they can be contacted through the Secretary's Office. There will be a telephone link between the Secretary's Tent and the local Police Station.

7. SECURITY

There will be general security provided by Bradsons Event Management who will have a presence in the car parks and a roving patrol throughout Show Day. 24 hour security is provided by Guarantor Security (Bideford).

8. ELECTRICITY

The Showground is a green field site and a limited mains electricity supply will be available for those who have already booked it. There will be a number of generators around the site but any other exhibitors that require electrical power will be expected to provide their own generator and to comply with the associated precautions.

9. WATER

Water will be provided on the site and in the event of any accident involving water the first point of contact is the Show Secretary's tent.

10. NO SMOKING

Smoking is not permitted within any of the Marquees. No Smoking Signs will be displayed in these areas. This also applies to e cigarettes.

11. DOGS

Dogs may not enter marquees other than the dog show marquee. This is to protect other dogs and the public against over exuberant animals.

12. LIVESTOCK

- a) All exhibitors are reminded of the bye Laws and Regulations with regard to the Showing of Livestock, the acceptance of which is a condition of entry, as stated in the Livestock Schedule.
- b) Warning notices will be displayed near all Livestock Display areas.
- c) Whilst on the Show ground Cattle can only be led by a person of 16 years and over, other than junior handlers-refer to the schedule for full details. All bulls over 9 months old must have a ring or clamp attached to the nose and must be provided with a strong chain or rope and be led by two persons of 16 years and over. Exhibitors of bulls are advised to acquaint themselves with the Guidance Note GS36 from the H&S Executive on the safe handling of bulls.